



LICENSING SUB-COMMITTEE

To: Councillors Benstead, Bird and Gehring

Despatched: Friday, 30 June 2017

Date: Monday, 10 July 2017

Time: 1.00 pm

Venue: Committee Room 1 & 2 - Guildhall

Contact: Democratic Services **Direct Dial:** 01223 457013

AGENDA

- 1 Appointment of a Chair**
- 2 Declarations of Interest**
- 3 Meeting Procedure**
- 4 Hot Numbers - Hearing Report (*Pages 7 - 34*)**

Information for the Public

Location The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

Public Participation Some meetings may have parts, which will be closed to the public, but the reasons for excluding the press and public will be given.

To speak at a Licensing hearing, you must have made a representation during the consultation period on the relevant application and registered your intention to speak with Democratic Services prior to the hearing.

The Licensing department can be contacted on 01223 457000 or licensing@cambridge.gov.uk.

For general advice about speaking at committees please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Filming, recording and photography The Council is committed to being open and transparent in the way it conducts its decision making. The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.

Facilities for disabled people Level access to the Guildhall is via Peas Hill.

A loop system is available in Committee Room 1, Committee Room 2 and the Council Chamber.

Accessible toilets are available on the ground and

first floor.

Meeting papers are available in large print and other formats on request prior to the meeting.

For further assistance please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Queries on reports If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or <http://democracy.cambridge.gov.uk/>

General Information Information regarding committees, councilors and the democratic process is available at www.cambridge.gov.uk/democracy.

Mod.Gov App You can get committee agenda and reports for your tablet by using the mod.gov app

Licensing Act 2003 - Licensing Sub-Committee: Hearings Procedure

Preliminary Matters

1. **The Chair** will commence the hearing by introducing him/herself, the other two members of the Sub-Committee and the officers present.
2. **The Chair** will ask the applicant(s)/the responsible authorities/the interested parties present, and their representatives (if applicable), to introduce themselves and identify their interest in the proceedings.

Failure of a party to attend the hearing

3. If a party has informed the licensing authority that he/she does not intend to attend or be represented at a hearing, the hearing may proceed in his/her absence.
4. If a party who has not so indicated fails to attend or be represented at a hearing, the Sub-Committee may –
 - (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
5. Where the Sub-Committee holds the hearing in the absence of a party, the Sub-Committee will consider at the hearing the application, representations or notice made by that party.
6. **The Chair** will explain the procedure to be followed at the hearing and will confirm whether the Sub-Committee must reach its decision at the end of the hearing or within 5 working days of the hearing, depending on the application being heard.
7. **The Clerk to the Sub-Committee** will indicate whether any party has requested permission for any other person(s) (other than his/her representative) to appear at the hearing to assist the Sub-Committee in relation to the application, representations or notice of the party making the request. The Sub-Committee will decide whether to grant permission to allow any other person(s) to appear at the hearing on behalf of the party; such permission will not be unreasonably withheld.
8. **The Clerk to the Sub-Committee** will ask whether any party is seeking to introduce any document(s) or other information not previously disclosed to all the other parties to the hearing and the licensing authority. If all the other parties consent, the previously undisclosed document(s) or other information can be produced by a party in support of their application, representations or notice (as applicable).
9. The hearing will take the form of a discussion led by the Chair of the Sub-Committee. Cross-examination will not be permitted unless the Sub-Committee considers that cross-examination is required to consider the representations, application or notice as the case may require.
10. The Sub-Committee will consider any requests to permit cross-examination on

a case-by-case basis. When permission is given to one party, it will also normally be extended to all other parties.

11. The Sub-Committee will decide the equal maximum period of time that each party will have to present their case.

The Hearing

12. *The Licensing Officer will present the report to the Sub-Committee.*
13. Members may ask any relevant questions of the Licensing Officer.
14. *The applicant, or the party who has initiated the hearing, will present their case first.*
15. The party shall be entitled to:
 - (a) give further information in support of their application, representations or notice (as applicable) in response to a specific request by the licensing authority prior to the hearing;
 - (b) question any other party (if permission has been given by the Sub-Committee);
 - (c) address the Sub-Committee.
16. If the Police are a party to the hearing, they will present their case. The Police have the rights listed in paragraph 15 (a) – (c) above.
17. If any other “responsible authority” are a party to the hearing, they will present their case in turn after the Police and have the rights listed in paragraph 15 (a) – (c) above.
18. Any other interested parties will then present their case in turn and have the rights listed in paragraph 15 (a) – (c) above.
19. Members of the Sub-Committee may ask questions of the/each party or any other person permitted to appear at the hearing in support of the party.
20. **The Chair** will invite the applicant, or the party who has initiated the hearing, and any parties making representations, to briefly summarise their points if they wish.
21. **The Chair** will ask the applicant, or the party who has initiated the hearing, and all parties making representations, that they are satisfied that they have said all they wish to.

The Decision

22. In considering any representations or notice made by a party, the Sub-Committee may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.
23. In reaching its decision, the Sub-Committee will disregard any information given by a party, or any person who has been permitted to appear at the hearing, which is not relevant to –
 - (a) the application, representations or notice (as applicable) or in the case of another person, the application, representations or notice of the party

requesting their appearance, and

(b) the promotion of the licensing objectives or, in relation to a hearing to consider a notice given by the Police, the crime prevention objective.

24. The Sub-Committee may consider its decision in private and may move into private session where it considers that the public interest in so doing outweighs the public interest in that part of the hearing taking place in public. If the Sub-Committee do move into private session then all the parties and their representatives, any other person permitted to appear at the hearing, officers, the public and the press will be asked to leave the room whilst the decision is made.

The Chair will tell those present at the meeting the decision taken by the Sub-Committee and the reasons for the decision.

CAMBRIDGE CITY COUNCIL

REPORT OF: Joel Carre
Head of Environmental Services

TO: Licensing Sub-Committee 10/07/2017

WARDS: Petersfield

**CONSIDERATION OF AN APPLICATION FOR A VARIATION OF
A PREMISES LICENCE TO BE GRANTED: HOT NUMBERS, UNIT
6, DALES
BREWERY, GWYDIR STREET, CAMBRIDGE, CB1 2LJ**

1 INTRODUCTION

1.1 An application under section 34 of the Licensing Act 2003 to vary the Premises Licence issued in respect of Hot Numbers, Unit 6, Dales Brewery, Gwydir Street, Cambridge, CB1 2LJ has been received from Simon Fraser. The application and copy of plans are attached to the report as Appendix A and the existing Premises Licence is attached to the report as Appendix B. The application was served on Cambridge City Council (the Licensing Authority) on 24th May 2017. A copy of the application was also served on each responsible authority.

1.2 The applicant is seeking to vary his premises licence to the following:

Supply of Alcohol

Mon – Sun 12:00 to 23:00
(Currently permitted to sell alcohol until 22:30 Monday to Sunday)

To be permitted to have off the premises sales of alcohol in order to sell bottles of alcohol for retail purposes and to allow consumers to drink alcohol at the outside area included in the plans.

After advice from Cambridge Constabulary, the applicant withdrew the request to allow alcohol to be consumed in the outside area. Therefore the off licence aspect is restricted to retail customers purchasing bottled coffee beers.

To remove the following conditions from Annex 2 of the current Premises Licence:

Condition 2 – Save for condition (3) below, alcohol shall not be sold or supplied on the premises otherwise than as ancillary to persons consuming food.

Condition 3 – Alcohol may also be sold or supplied to persons attending bona fide pre-arranged live performances, poetry readings, exhibitions or something of a like nature and limited to a maximum of 2 occasions per week.

Condition 4 – Alcohol shall only be served on the premises to persons seated at tables or counters by waiting staff.

Condition 5 – Alcohol shall be decanted from any bottles into drinking vessels by staff prior to being served to those customers.

Condition 7 – No draft beer shall be sold/supplied.

Condition 8 – There shall be no sale and/or supply of alcohol off the premises.

- 1.3 The applicant has held eight Temporary Event Notices over the last 12 months that has allowed the premises to sell alcohol until 23:00.
- 1.4 In accordance with the Act, the application was advertised on the premises and in the Cambridge News to invite representations from responsible authorities and other persons. The last date for submitting representations was the 21st June 2017.
- 1.5 A list of conditions that will form the Premises Licence, should it be granted have been attached to the report as Appendix C. Members can add further conditions to this list if so minded.

- 1.6 Representations have been received from one 'Other Person' and this is attached to the report as Appendix D. No representations were received from any Responsible Authority but Cambridge Constabulary have agreed conditions with the applicant and these are included in Appendix C.
- 1.7 The application is therefore yet to be determined.

2. RECOMMENDATIONS

- 2.1 That Members' determine the application on its individual merits having reference to the statutory licensing objectives and Cambridge City Council's Statement of Licensing Policy.

3. BACKGROUND

- 3.1 The Premises Licence was granted to Simon Fraser on 1st October 2012, following a Licensing Sub-Committee hearing. The licence was varied on 12th August 2013 following a Licensing Sub-Committee hearing and was further varied on 28th July 2014 following a Licensing Sub-Committee hearing.
- 3.2 There has been two calls to the Out of Hours Service in the last 12 months regarding the premises allegedly causing a noise disturbance. However no noise disturbance has been witnessed through either of these complaints.
- 3.3 In carrying out its licensing functions, the Licensing Authority must have regard to its Statement of Licensing Policy and additionally the statutory guidance issued under Section 182 of the Licensing Act 2003. The relevant sections from the Council's Statement of Licensing Policy are:
- Objectives, section 2
 - Fundamental principles, section 4
 - Cumulative impact, section 5
 - Licensing Hours, section 6
 - Licence Conditions, section 8

4. CONSULTATIONS

- 4.1 The Licensing Act 2003 requires applications made under section 34 of the Act to be served on the responsible authorities and also advertised on the premises and in a local newspaper circulating within the vicinity of the premises. During the consultation period, Responsible Authorities and Other Persons (any individual, body or business entitled to make representations to licensing authorities) may make a representation in respect of the application.
- 4.2 Statutory consultation has therefore taken place with responsible authorities and interested parties in accordance with the procedures set out in the Licensing Act 2003 and associated regulations made under the Act.

5. OPTIONS

- 5.1 Whilst having reference to the information provided by the applicant and the interested party and also Cambridge City Council's Statement of Licensing Policy, the Sub-Committee's decision must be made with a view to promoting one or more of the four licensing objectives, namely:
- (a) the prevention of crime and disorder;
 - (b) public safety;
 - (c) the prevention of public nuisance; and
 - (d) the protection of children from harm.
- 5.2 Members should take such steps that they consider are necessary for the promotion of the licensing objectives. The Sub-Committee may resolve:
- (a) to grant the licence subject to the mandatory conditions and those conditions offered by the applicant which may be modified to such extent as the authority considers necessary for the promotion of the licensing objectives,
 - (b) to exclude from the scope of the Licence any of the licensable activities to which the application relates;
 - (c) to refuse to specify a person in the licence as the premises supervisor;
 - (d) to reject the application.
- 5.3 Members must give reasons for their decision.

6. CONCLUSIONS

- 6.1 The Licensing Authority has a duty under the Licensing Act 2003 to promote the Licensing Objectives. Each objective has equal importance. In carrying out its licensing functions, the Licensing Authority must also have regard to its Statement of Licensing Policy, and the Statutory Guidance under the Licensing Act 2003 and it is bound by the Human Rights Act 1998. The Council must also fulfil its obligations under Section 17 of the Crime and Disorder Act 1998 to do all that it reasonably can to prevent crime and disorder in Cambridge.

7. IMPLICATIONS

a) **Financial Implications**

Cambridge City Council (the Licensing Authority) has a statutory duty to determine applications made under the Licensing Act 2003. The application fees associated with such applications are set by Central Government and are intended to cover the cost of administering the licensing regime.

There are no specific financial implications associated with this report.

(b) **Staffing Implications**

There are no staffing implications associated with this report.

(c) **Equal Opportunities Implications**

No Equality Impact Assessment has been conducted as the only consideration in reaching a decision is whether the granting of the application will undermine the statutory licensing objectives.

(d) **Environmental Implications**

Any environmental implications that need to be considered must specifically relate to the promotion of the statutory Licensing objectives and will be contained in the representations made by the responsible authorities or interested parties.

(e) **Community Safety**

Cambridge Constabulary, Cambridgeshire Fire & Rescue Service, Cambridge City Council's Environmental Health Team, Cambridge City Council's Planning Service, Cambridgeshire County Council's Child Protection & Review Unit, Cambridgeshire County Council's

consulted as part of the application process and could have made representation if it was considered that the granting of the application would undermine one or more of the statutory licensing objectives.

Those making representations would have raised any relevant community safety implications.

- 8. BACKGROUND PAPERS:** The following are the background papers that were used in the preparation of this report:

[Licensing Act 2003](#)

[The Licensing Act 2003 \(Premises licences and club premises certificates\) Regulations 2005](#)

[Guidance issued under section 182 of the Licensing Act 2003](#)

[The Council's Statement of Licensing Policy](#)

To inspect these documents either view the above hyperlinks or contact Luke Catchpole on extension 7818

The author and contact officer for queries on the report is Luke Catchpole on extension 7818.

Report file:

Date originated: 26 June 2017

Date of last revision: 26 June 2017



Cambridge
Application to vary a premises licence
Licensing Act 2003

For help contact
 licensing@cambridge.gov.uk
 Telephone: 01223 457000

* required information

Section 1 of 17

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

GWYDIR LICENSE ALTERATION MAY 2017

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

SIMON

* Family name

FRASER

* E-mail

[REDACTED]

Main telephone number

[REDACTED]

Include country code.

Other telephone number

[REDACTED]

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

[REDACTED]

Business name

HOT NUMBERS COFFEE LTD

If your business is registered, use its registered name.

VAT number

- [REDACTED]

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 17

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable value of premises (£)

15,700

Section 3 of 17

VARIATION

Do you want the proposed variation to have effect as soon as possible?

Yes No

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?

Yes No

You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

License to serve alcohol until 11pm (30 minutes more than currently).
Ability to serve Draught beer (Pint or Half Pint)
An off-license, so that we can sell our Hot Numbers stout, etc. in Bottles for retail purposes. Also so we can allow our customers to drink alcohol during the months we are permitted outside tables and chairs.

Section 4 of 17

PROVISION OF PLAYS

Will the schedule to provide plays be subject to change if this application to vary is successful?

Yes No

Section 5 of 17

PROVISION OF FILMS

Will the schedule to provide films be subject to change if this application to vary is successful?

Yes No

Section 6 of 17

PROVISION OF INDOOR SPORTING EVENTS

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

Continued from previous page... Yes No

Section 7 of 17

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?
 Yes No

Section 8 of 17

PROVISION OF LIVE MUSIC

Will the schedule to provide live music be subject to change if this application to vary is successful?
 Yes No

Section 9 of 17

PROVISION OF RECORDED MUSIC

Will the schedule to provide recorded music be subject to change if this application to vary is successful?
 Yes No

Section 10 of 17

PROVISION OF PERFORMANCES OF DANCE

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?
 Yes No

Section 11 of 17

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?
 Yes No

Section 12 of 17

PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?
 Yes No

Section 13 of 17

SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?
 Yes No

Continued from previous page...

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption?

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

We are permitted by Cambridge City Council an outdoor seating area for 12 persons currently between May-October. We would like to be able to serve drinks off-premises during this time.

Also for the rest of the year, we would like to be allowed to sell our bottled coffee beers for off-licensed Retail.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 14 of 17

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 15 of 17

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Annex 2

2. Save for condition (3) below, alcohol shall not be sold or supplied on the premises otherwise than as ancillary to persons consuming food.

3. Alcohol may also be sold or supplied to persons attending bona fide pre-arranged live performances, poetry readings, exhibitions or something of a like nature and limited to a maximum of 2 occasions per week.

4. Alcohol shall only be served on the premises to persons seated at tables or counters, by waiting staff.

5. Alcohol shall be decanted from any bottles into drinking vessels by staff prior to being served to those customers.

7. No draft beer shall be sold or supplied.

8. There shall be no sale and/or supply of alcohol off the premises.

I have enclosed the premises licence

I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

Continued from previous page...

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Our staff are and continue to be fully trained in making sure we adhere to this license in a responsible manor.
We have carried out 8 Temporary Events Notices with a license until 23:00 during the last year at this premises with no known objections.

b) The prevention of crime and disorder

Refusing to serve intoxicated customers
Selling a high class of alcohol to discourage binge drinkers.
The supply of free tap water to all customers with food available to purchase at all times.
We always have sufficient trained staff on duty to prevent crime and disorder both inside and outside the premises.

c) Public safety

An advanced and reliable CCTV system recording 1 months footage over 4 cameras within both units 5 and 6 is installed.

d) The prevention of public nuisance

We display signs to ask our customers to leave the premises quietly and respectfully for our neighbours.
Our staff monitor the outside areas at the end of an event, to avoid any nuisance to our neighbours.

e) The protection of children from harm

We operate the Challenge 25 policy.

Section 17 of 17

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
Variation Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

The national scale of fees is set out below and also available on our website:

<http://www.cambridge.gov.uk/ccm/content/ehws/licensing/fees.en>

Please enter and pay the appropriate fee. If you are uncertain of the fee enter 0 in the amount field and the City Council will contact you to advise you of the fee. Please note the application will not be processed until the correct fee has been paid.

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00

Continued from previous page...

Band C - £33001 to £87000	£315.00
Band D - £87001 to £125000	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000	£900.00
Band E - £125001 and over	£1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39999	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

* Fee amount (£)

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/cambridge/change-1> to upload this file and continue with your application.

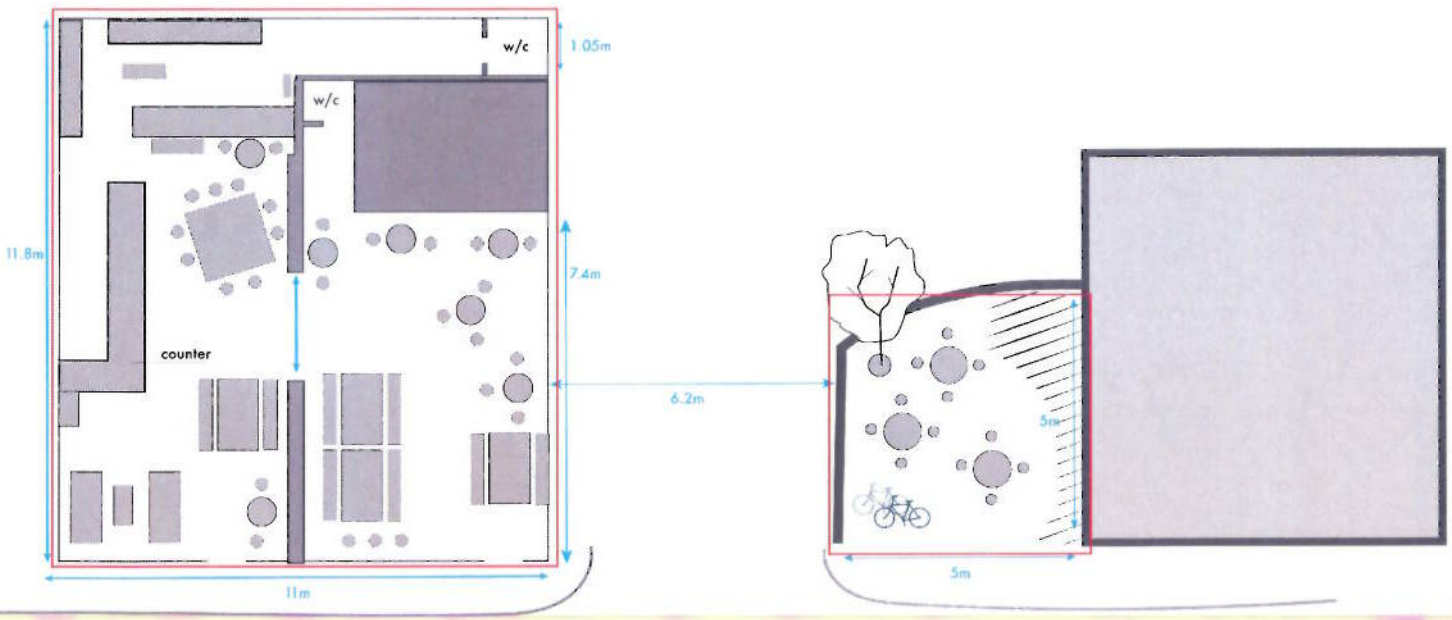
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

OFFICE USE ONLY

Applicant reference number	GWYDIR LICENSE ALTERATION MAY 2017
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

< Previous 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 Next >



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Part A
Licensing Act 2003
Format of premises licence
CAMBRIDGE CITY COUNCIL



Premises licence number

PRECAM 000638

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description Hot Numbers Unit 6 Dales Brewery Gwydir Street	
Post town Cambridge	Post code CB1 2LJ
Telephone number 01223 359966	

Where the licence is time limited the dates N/A

Licensable activities authorised by the licence Live Music, Supply of Alcohol, Exhibit Film (Indoors)

The times the licence authorises the carrying out of licensable activities						
Activity	Live Music - Indoors					
Day	Times					
Sun	12:00	22:30				
Mon	12:00	22:30				
Tue	12:00	22:30				
Wed	12:00	22:30				
Thurs	12:00	22:30				
Fri	12:00	22:30				
Sat	12:00	22:30				
Non Std Timings & Seasonal Variations						
Activity	Supply of Alcohol - On the Premises					
Day	Times					
Sun	12:00	22:30				
Mon	12:00	22:30				
Tue	12:00	22:30				
Wed	12:00	22:30				
Thurs	12:00	22:30				
Fri	12:00	22:30				
Sat	12:00	22:30				
Non Std Timings & Seasonal Variations						
Activity	Exhibit Film - Indoors					
Day	Times					
Sun						
Mon	07:00	22:00				
Tue	07:00	22:00				
Wed	07:00	22:00				
Thurs	07:00	22:00				
Fri						
Sat						
Non Std Timings & Seasonal Variations						

The opening hours of the premises						
Day	Times					
Sun	07:00	22:30				
Mon	07:00	22:30				
Tue	07:00	22:30				
Wed	07:00	22:30				
Thurs	07:00	22:30				
Fri	07:00	22:30				
Sat	07:00	22:30				
Non Std Timings & Seasonal Variations						

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies
On the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence
Mr Simon Fraser

Hot Numbers
Unit 6
Dales Brewery
Gwydir Street
Cambridge

[Redacted]

Registered number of holders, for example company number, charity number (where applicable)
 [Redacted]

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol
Simon Alexander Fraser

[Redacted]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol
 [Redacted]

Annex 1 - Mandatory conditions

1. No supply of alcohol may be made under the premises licence -

(a) at a time when there is no designated premises supervisor in respect of the premises, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3.-(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children-

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on-

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

6.-(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

7. The responsible person shall ensure that-

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in

advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

- (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
- (b) customers are made aware of the availability of these measures.

8. Films

The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made:

- (a) By the British Board of Film Classification (BBFC), where the film has been classified by that board, or
- (b) By the Licensing Authority where no classification certificate has been granted by the BBFC, or, where the licensing authority has notified the licence holder that section 20 (3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

Annex 2 - Conditions consistent with the operating schedule

No adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children shall be permitted in the premises at any time.

General

1. The licence holder shall fully comply with the BII Code of Practice

The prevention of crime and disorder

- 2. Save for condition (3) below, alcohol shall not be sold or supplied on the premises otherwise than as ancillary to persons consuming food.
- 3. Alcohol may also be sold or supplied to persons attending bona fide pre-arranged live performances, poetry readings, exhibitions or something of a like nature and limited to a maximum of 2 occasions per week. A book shall be kept to record details of those events and shall be made available for inspection by a Police Officer or an Authorised Officer on request.
- 4. Save for condition (3) above alcohol shall only be served on the premises to persons seated at tables or counters, by waiting staff.
- 5. All alcohol shall be decanted from any bottles into drinking vessels by staff prior to being served to those customers.
- 6. Substantial food and non-alcoholic beverages including drinking water shall be available at all times the premises are open to the public.
- 7. No draft beer shall be sold or supplied.
- ~~8. There shall be no sale and/or supply of alcohol off the premises.~~
- 9. The licensee shall take whatever steps are necessary to ensure that drinking vessels are not taken from the premises.
- 10. The premises licence holder shall ensure that at all times when the premises are open for any licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder.
- 11. The licence holder shall refuse to serve intoxicated customers.
- 12. The licence holder shall sell a higher class of bottled wine/beer to discourage binge drinkers.

Public Safety

- 13. The licensee shall ensure that all staff will undertake in-house training in their responsibilities in relation to the sale of alcohol, particularly with regard to drunkenness and underage persons. New staff shall be trained before commencing their duties. Records shall be kept of all training and made available to the Police or an Authorised Officer on request.
- 14. A CCTV system shall be installed and maintained in working order; images shall be retained for 31 days and made available to the Police or an Authorised Officer on

request. The CCTV images shall record and display dates and times and these times shall be checked regularly to ensure their accuracy with GMT.

The prevention of public nuisance

15. Clear and legible notices shall be prominently displayed to remind customers to leave quietly and have regard to our neighbours.

The protection of children from harm

16. The DPS or relevant person shall actively operate a 'Challenge 21 policy'. This will include a voluntary agreement to only accept identity cards with a 'pass' accreditation; passports or photo ID driving licences; any National identity card as ruled by any British Court as a bona-fide recognised form of identification; or any future identification card as approved by central government; as bona-fide recognised forms of identification.

17. A suitably worded sign of sufficient size and clarity must be displayed at the premises and in a suitable location at the point of sale, advising customers that they may be asked to produce evidence of their age.

18. The licence holder shall only serve alcohol to persons aged 18 or over and follow the Challenge 21 policy.

Annex 3 - Conditions attached after a hearing by the licensing authority

Annex 4 - Plans

See attached (WK/201352430)

This licence was granted on: 1st October 2012

This licence was varied on: 12th August 2013

This licence was varied on: 28th July 2014

**CAMBRIDGE
CITY COUNCIL**

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APPENDIX C – CONDITIONS ON PREMISES LICENCE (IF GRANTED)

General

1. The licence holder shall fully comply with the BII Code of Practice.
2. The off sales part of the premises licence shall only relate to customers purchasing bottled coffee beers.

The prevention of crime and disorder

3. The maximum number of customers to be allowed to consume alcohol standing up in the premises shall be restricted to 10. All other customers consuming alcohol are to be seated at a table, bench or counter.
4. Substantial food refreshment shall be available throughout the premises at all times when open to the public.
5. There shall be no sale of beer, lager or cider with an ABV content of 5.5% or above except for specialist branded premium priced products.
6. A maximum of 2 draught pumps shall be installed.
7. The person nominated as the DPS will join the Cambac Nightsafe/Pub watch scheme and support its aims and objectives. This includes support of its agreed banning policy. The condition is only binding whilst the Nightsafe/Pub watch scheme is in existence.
8. The licence holder will ensure that prior to commencing customer facing duties all staff will undertake in-house training in relation to their responsibilities in the sale of alcohol, in particular with regard to drunkenness and underage persons and to the use of Challenge 21 policy correctly and effectively and display notices on the premises. Refresher alcohol training to be done no longer than 6 months apart.
9. Records will be kept of such training and will be immediately available for inspection by Cambridgeshire Police for inspection upon request.
10. Digital CCTV with appropriate recording equipment shall be installed, operated and maintained throughout the premises internally. The system will be switched on and live during all times that the public have access to the premises for licensable activities. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends. The CCTV at the entrance will record a clear facial image of every person entering in any light condition. Footage shall be stored for a minimum of 31 days. In the event that images are requested from a constable or authorised officer of a responsible authority the management will ensure a staff member who is conversant with the operation of the CCTV system shall be on the premises at all times the premises are open to the public. This staff member shall give full and immediate cooperation and technical assistance to them in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime or offence and be able to show a police officer or authorised Council officer recent data or footage. In order to comply with the above requirement management staff will be trained to download images from the system onto relevant media.
11. The licensee shall take whatever steps are necessary to ensure that drinking vessels are not taken from the premises.
12. The premises licence holder shall ensure that at all times when the premises are open for any licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder.

13. The licence holder shall refuse to serve intoxicated customers.

Public Safety

Prevention of public nuisance

14. Clear, prominent and legible notices shall be displayed at the exit requesting the public to respect the needs of the local residents and to leave the premises and area quietly.
15. When in use the outside seating area will be monitored periodically, to ensure that used crockery is cleared away promptly and that customers are not causing a noise disturbance.

The protection of Children from harm

16. The DPS or relevant person shall actively operate a 'Challenge 21 policy'. This will include a voluntary agreement to only accept identity cards with a 'pass' accreditation; passports or photo ID driving licences; any National identity card as ruled by any British Court as a bona-fide recognised form of identification; or any future identification card as approved by central government; as bona-fide recognised forms of identification.
17. A suitably worded sign of sufficient size and clarity must be displayed at the premises and in a suitable location at the point of sale, advising customers that they may be asked to produce evidence of their age.
18. The licence holder shall only serve alcohol to persons aged 18 or over and follow the Challenge 21 policy.

Worksheet (Licensing) - WK/201744842

Address

Worksheet | Licensing | Premises | Operating Schedule | Representations | **Hearing** | Further Data | Schedule | Actions

Representations / Consultations

Type **Neighbour (Person)** Attend Hearing

Address

Where consultation with an agency:

Date Sent Return Target

Date Received Response

Notes

Completed Decision

Officer

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